

COVID and Closure Update September 1st, 2020

This memorandum is intended to provide current information about MUD and the planned re-openings of our schools. As events change, the memo will be updated. The memos will be noted at the top with the word "update" and the date on which the update was made.

Currently both the Los Angeles and New York schools remain closed. We were hopeful that the Los Angeles Campus would re-open this week, however, with the spike in COVID cases in LA County and the stopping or reversing of the various opening orders, we were forced to postpone the opening again.

For any specific questions please contact FORMS@MUD.EDU

Current Status by Campus

Los Angeles*

In person instruction: Closed

Administration: Limited staff

Admissions: Limited, only providing minimal information. New enrollments on hold

Financial Aid: Limited, no further work on LA applicants until a new open date can be determined. Please see updated Financial Aid announcements.

Re-opening date: To be determined

Class schedule: Pending. All current class schedules are frozen. Prior dates given should not be relied upon. Once the County allows for a re-opening, the school will wait for that date to pass. If there are no reversals, a new schedule will be provided, and students will be contacted in order to determine a return date.

Class assignments: Students will be prioritized in the following order:

1. Current students, as to allow them to return by their maximum LOA date.
2. Students who were previously scheduled to start on 7/6/2020.
3. Students who completed the enrollment process and have funding determined and/or secured.

Leave of Absence: The Department of Education has extended Leave of Absences until December 31st, 2020.

- Existing students who were in attendance at the time of closure and have a signed LOA will automatically have their LOA extended to the end of the year.
- Existing NY students who have been given a return to school date will have their signed LOA automatically extended to their determined return date. NY students who do wish to return to the school may push their

return date to December, however, please be aware that the return will be predicated on class availability.

- Any student who is not able to return either due to student choice or class availability will be withdrawn at the end of the LOA period (12/31/20). These students will have their withdrawal's processed per the school policy. Once able, these students may return to the school and be re-enrolled where they left off.
- California students who had re-started but had to stop due to the second closure will need to sign a new LOA application.
- Students who have not signed their LOA applications will be withdrawn from the program consistent with the school's withdrawal policy.

New York*

In person instruction: Open

Administration: Limited staff

Admissions: Resuming normal enrollments.

Financial Aid: Open via LA Campus. Please see updated Financial Aid announcements.

Re-opening date: July 27, 2020. Staggered start for returning students only. New starts and remaining students to start August 17, 2020. All schedules subject to change.

Class schedule: Class schedules will be provided to students as re-opening progresses. Prior dates given should not be relied upon. The City and State entered Stage 4 on July 20th and according to state guidance, higher education was included in the City's opening and the school will open the July 27th. If there are no reversals, a new schedule will be provided, and students will be contacted to determine a return date.

Class assignments: Students will be prioritized in the following order:

1. Current students, as to allow them to return by their maximum LOA date.
2. Students who were previously scheduled to start prior to the opening.
3. Students who completed the enrollment process and have funding determined and/or secured.

Leave of Absence: The Department of Education has extended Leave of Absences until December 31st, 2020.

- Existing students who were in attendance at the time of closure and have a signed LOA will automatically have their LOA extended to the end of the year.
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Help Stop the Spread: Protect Yourself and Others

Avoid public places including while traveling, if possible.

Wear a mask if:

-You are within six feet of distance from other individuals

-In a situation or setting where they are unable to maintain six feet of distance from other individuals

-In a public or private transportation carrier or for-hire vehicle.

Wash your hands often with soap and water for at least 20 seconds, especially before you eat.

Avoid touching your eyes, nose, and mouth with unwashed hands.

Cover your cough and sneezes with a tissue and discard it in a closed container.

Clean frequently touched surfaces and objects.